	Sicurezza Anti-contagio COVID - 19	REV
	DPCM 14.07.20 e smi; linee guida e Documentazioni Tecniche INAIL Palazzo Barberini – Via delle Quattro Fontane, 13 - 00187 Roma	7/09/2021

Commissioned by

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Technical Document of Analysis, Risk Assessment and
Implementation of the legislative provisions on the containment and
management of the epidemiological emergency from COVID-19
relating to the activities planned for the event:

"MIA 2021"

Expected dates:
October from October 13 to 17, 2021
Venue: Palazzo Barberini - Rome

Drafted date and update


September 7, 2021 - first draft	
September 23, 2021- regulatory update	

	COVID-19 Anti-Contagion Security Protocol	REV
	DL 127, Law 126, DL 11 and subsequent amendments and additions; Guidelines and Technical Papers INAIL Palazzo Barberini – Via delle Quattro Fontane, 13 - 00187 Rome	09/07/2021

RISK ASSESSMENT AND SPECIFIC COVID-19 CONTAGION SECURITY PROTOCOL

1. TABLE OF CONTENTS

1. INDEX
2. PREFACE
3. PURPOSE OF THIS DOCUMENT
4. REGULATORY REFERENCES
5. RISK ASSESSMENT
6. SAFETY MEASURES DURING VENUE STAGING ACTIVITIES
 - 6.1. Context and applied legislation
 - 6.2. General regulatory compliance
 - 6.3. Safety measures applied
7. SAFETY MEASURES FOR CATERING ACTIVITIES
 - 7.1 Context and applied legislation
 - 7.2 General regulatory compliance
 - 7.3 Safety measures applied
8. SAFETY MEASURES FOR GUESTS
 - 8.1. Context and applied legislation
 - 8.2. General regulatory compliance
 - 8.3. Safety measures applied
9. UPDATING OF THE REGULATORY PROTOCOL
10. INFORMATION MATERIAL FOR WORKERS
11. SIGNAGE

	COVID-19 Anti-Contagion Security Protocol	REV
	DL 127, Law 126, DL 11 and subsequent amendments and additions; Guidelines and Technical Papers INAIL Palazzo Barberini – Via delle Quattro Fontane, 13 - 00187 Rome	09/07/2021

2. PREFACE

The Client, in relation to the perilous state created by the spread of the COVID-19 virus and in compliance with recent legislative provisions, has evaluated the specific risks and adopted all necessary measures to combat and contain the spread of the virus during the event activities and in the workplace, and with this document sets the policies to regulate all measures adopted concerning Health and Safety for the personnel involved in the execution of the event "MIA 2021", as well as for the guests attending the event. The planned activities will take place within the venues of Palazzo Barberini, in via delle Quattro Fontane at number 13, in the spaces of Multiplex Modern in Piazza della Repubblica and of Multiplex Quattro Fontane, in via delle Quattro Fontane 23, all located in Rome.


3. PURPOSE OF THE DOCUMENT

This Document aims to ensure the best possible protection for activities and spaces. To achieve such protection the following stages were followed:

- Assessment of risk exposure based on INAIL indications relating to Exposure, Proximity and Aggregation;
- On-site assessment of collective and individual workspaces, of the available routes and of all the structural elements of the workplaces;
- Preparation of a specific Protocol for containment procedures within the workspaces;

4. REGULATORY REFERENCES

- ☐ **DECREE-LAW September 21 2021, n. 127** Urgent measures to ensure the safe performance of public and private work by extending the application of the COVID-19 green certification and strengthening the screening system. (21G00139) (GU General Series n.226 of 09-21-2021);
- ☐ **LAW September 16 2021, n. 126** Conversion into law, with amendments, of the decree-law of July 23 2021, n. 105, containing urgent measures to deal with the epidemiological emergency from COVID-19 and for the safe exercise of social and economic activities. (21G00136);
- ☐ **DECREE-LAW August 6 2021, n. 111** Urgent measures for the safe attendance of school, university, social and transport activities. (21G00125) (GU General Series n. 187 of 06-08-2021);
- ☐ **DECREE-LAW April 22 2021, n. 52 converted with amendments from law June 17 2021, no. 87** Urgent measures for the gradual resumption of economic and social activities in compliance with the need to contain the spread of the COVID-19 (21G00064);
- ☐ **Conference of Regions and Autonomous Provinces 21/75 / CR2B / COV19** "Guidelines for the resumption of economic and social activities" update of May 28, 2021 ";
- ☐ **DECREE-LAW May 18 2021, n. 65** Urgent measures relating to the epidemiological emergency from COVID-19;
- ☐ **Shared protocol** for updating measures to combat and contain the spread of the SARS-CoV-2 / COVID-19 virus in workplaces, updating and renewing previous agreements, as by the Minister of Labor and Social Policies and the Minister of Health - **April 6, 2021**;
- ☐ **PRIME MINISTERIAL DECREE OF March 2, 2021** - Further implementation of the decree-law March 25, 2020, n. 19, converted with amendments by law 22 May 2020, n. 35, containing "Urgent measures to deal with the epidemiological emergency from COVID-19", of the decree-law of May 16 2020, n. 33, converted, with amendments, by law 14 July 2020, n. 74, containing «Further urgent measures to deal with the epidemiological emergency from COVID-19», and the decree-law of February 23 2021, n. 15, containing «Further urgent provisions regarding travel on the national territory for the containment of the epidemiological emergency from COVID-19». (21A01331) (GU General Series n. 52 of 02-03-2021 - Ordinary Suppl. N. 17) confirmed by DL of 01.04.2021 n. 44;
- ☐ INAIL technical document on the possible remodeling of measures to contain the contagion from SARS-CoV-2 in workplaces and prevention strategies - April 2020 [Ref. *Insiders*];
- ☐ INAIL technical document on the hypothesis of remodeling the containment measures of the contagion from SARS-CoV-2 in the catering sector - May 2020;
- ☐ Interim indications on prevention and control measures for SARS-CoV-2 infections in terms of variants and vaccination against COVID-19. March 13, 2021 version. ISS Infection Prevention and Control Working Group 2021, 14 p. ISS COVID-19 Report No. 4/2021;

	COVID-19 Anti-Contagion Security Protocol	REV
	DL 127, Law 126, DL 11 and subsequent amendments and additions; Guidelines and Technical Papers INAIL Palazzo Barberini – Via delle Quattro Fontane, 13 - 00187 Rome	09/07/2021

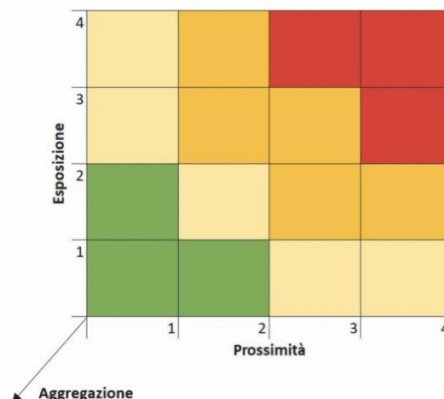
- ☐ "Guidelines for the resumption of economic and social activities" update of May 28 2021 "of the Conference of Regions and Autonomous Provinces 21/75 / CR2B / COV19;
- ☐ The AEFI protocol approved by the Ministry of Health Ordinance of May 28 2021, protocol for trade fairs, associated with the DPCM and decree-laws on the Covid 19 emergency, to congress events;
- ☐ Presidential Order of the Lazio Region June 5 2020, n. Z00046;
- ☐ Presidential Order of the Lazio Region June 13 2020, n. Z00047;
- ☐ Presidential Order of the Lazio Region of July 2 2020 n. Z00050;
- ☐ Ordinance Lazio Region January 8 2021;
- ☐ Ordinance Lazio Region June 11 2021.

5. RISK ASSESSMENT


Based on the indications contained in the INAIL Document "Technical paper on the possible remodulation of COVID-19 containment measures in workplaces and prevention strategies" April 2020, the risk of contagion by SARS-CoV-2 in workplaces has been classified based on three variables:

- **EXPOSURE:** the likelihood of coming into contact with potential sources of contagion in carrying out specific work activities;
Risk coefficients
 - 0 = low probability (ex. agricultural worker);
 - 1 = low-medium probability;
 - 2 = average probability;
 - 3 = medium-high probability;
 - 4 = high probability (e.g., health worker).
- **PROXIMITY:** the intrinsic features of a work activity which cannot guarantee adequate interpersonal distancing for part or the whole time of the work shift;
Risk coefficients
 - 0 = work carried out alone throughout the work shift;
 - 1 = work carried out with others but not in proximity (e.g., private office);
 - 2 = work carried out with others in shared spaces but with adequate spacing;
 - 3 = work that involves shared tasks in proximity to others for a non-predominant part of the work shift (e.g., assembly line);
 - 4 = work carried out in close proximity to others for most of the work shift (e.g. dental office).
- **AGGREGATION:** the type of work that may determine contacts with people other than workmates.
Risk coefficients
 - 1.00 = limited or no presence of a third party (e.g. manufacturing sectors, industry, offices not open to the public);
 - 1.15 (+15%) = intrinsic presence of third parties controlled through the organization (eg retail trade, personal services, offices open to the public, bars, restaurants);
 - 1.30 (+30%) = aggregations controllable by means of procedures (eg health, schools, prisons, armed forces, public transport);
 - 1.50 (+50%) = large aggregations not easily controllable by specific procedures (eg shows, mass events).

These variables feature different degrees and modulations, in relation to the areas where the working sites operate, the work organization structure, and the specific prevention measures adopted.



Matrice di rischio: verde = basso; giallo = medio-basso; arancio = medio-alto; rosso = alto

	COVID-19 Anti-Contagion Security Protocol	REV
	DL 127, Law 126, DL 11 and subsequent amendments and additions; Guidelines and Technical Papers INAIL Palazzo Barberini – Via delle Quattro Fontane, 13 - 00187 Rome	09/07/2021

SPECIFIC ASSESSMENT

Activities	Passage and temporary stay in shared areas
Place	Entrance, reception area, restrooms, shared passageways
Exposure	1: medium-low
Proximity	4: shared spaces with adequate spacing
Aggregation	1.00: limited or no presence of a third party
RISK LEVEL	LOW


Protection measures to be applied:
 Use of personal masks; hand sanitization by hand washing and use of sanitizing gel; Positioning in the restrooms of disposable paper towels, soap dispenser, spray container with alcoholic solution for sanitizing the restroom before and after use, disposable plank cover; Sanitation of shared surfaces; Staggered entrance to restrooms (one person at a time); staggered use of restrooms.

Activities	Venue staging
Location	Indoor first-floor and outdoor areas (garden)
Exposure	2: average probability
Proximity	2: work carried out with others but with adequate spacing
Aggregation	1.15: (+ 15%) intrinsic presence of third parties controlled by the organization
RISK LEVEL	MEDIUM HIGH

Protection measures to be applied:
 Ventilation of the premises at the end of the work day; periodic sanitation of spaces; use of a mask for any shared equipment as an alternative to the use of gloves (when reckoned difficult by the operator;) the area will be equipped with sanitizing gel to be used before and after handling the equipment; 1 meter interpersonal spacing or use of a mask when spacing is not possible; a Safety Supervisor will control the implementation of the anti-contagion measures for the personnel engaged in the setup activities.

Activities	Management of storage areas
Location	Storage area
Exposure	1: medium-low
Proximity	2: work carried out with others but with adequate spacing
Aggregation	1.00: limited or no presence of a third party
RISK LEVEL	LOW


Protection measures to be applied:
 Ventilation of the premises at the end of the work day; use of a mask and gloves for any shared equipment as an alternative to the use of gloves (when reckoned difficult by the operator;) use of sanitizing gel before and after handling the storage equipment; staggering permanence of the employees.

	COVID-19 Anti-Contagion Security Protocol	REV
	DL 127, Law 126, DL 11 and subsequent amendments and additions; Guidelines and Technical Papers INAIL Palazzo Barberini – Via delle Quattro Fontane, 13 - 00187 Rome	09/07/2021

Activities	Office activities in shared spaces
Location	Meeting rooms, production offices
Exposure	1: medium-low
Proximity	3: work that involves shared tasks in proximity to others for a non-predominant part of the work shift
Aggregation	1.00: limited or no presence of a third party
LEVEL RISK	MEDIUM LOW
Measures to be applied: Individual exclusive use of office equipment and sanitization of the equipment at the end of the workday; ventilation of the premises at the end of the workday; use of face masks.	

Summary Sheet: Risk Assessment:

TASK	AREA	EXPOSURE	PROXIMITY	AGGREGATION	RISK LEVEL
Staging	Venue staging	2	3	1.30	Medium High
Check point/Access	Venue staging	2	2	1.30	Medium low
Production Event	Venue staging	2	2	1.15	Medium low
Catering	Venue staging	2	2	1.15	Medium low
Photographers	Event	2	2	1.15	Medium low
Video Operators	Event	2	2	1.15	Medium low.
Audio/Lighting Direction	Event	2	2	1.15	Medium low
Security	Venue staging	2	2	1.15	Medium low
Assistance staff	Event	2	2	1.15	Medium low
AUDIENCE/GUESTS	Event	1	2	1.50	Medium

	COVID-19 Anti-Contagion Security Protocol	REV
	DL 127, Law 126, DL 11 and subsequent amendments and additions; Guidelines and Technical Papers INAIL Palazzo Barberini – Via delle Quattro Fontane, 13 - 00187 Rome	09/07/2021

6. SAFETY MEASURES DURING VENUE STAGING ACTIVITIES

6.1 CONTEXT AND APPLIED LEGISLATION

The staging setup activities necessary for the realization of the event will be managed under Title I of Legislative Decree 81/08, harmonized with the Interministerial Decree of July 22 2014 (Stage Decree). With regard to the Covid-19 anti-contagion management, the measures required by the regulations indicated in paragraph 4 and detailed in this document "Common regulatory protocol for containing the spread of COVID-19 in worksites" will in any case be applied.

6.2 GENERAL REGULATORY COMPLIANCE

GENERAL PROVISIONS


- implement the maximum use of smart working methods for any support activity that can be carried out from home or remotely;
- suspend all activities that can be carried out at a later date by reorganization of the work phases without compromising operations;
- ensure a rostering plan for employees involved in production to reduce interpersonal contact as much as possible and create autonomous, distinct and recognizable groups;
- use social safety nets as a priority in compliance with the contractual institutions generally aimed at allowing employees to abstain from work without loss of pay;
- encourage accrued holidays and paid leave for employees as well as other instruments provided for by the current legislation and by the collective bargaining for the support of on-site activities;
- all domestic and international travel/work trips should be suspended and cancelled, albeit already agreed or organized.
- Indoor and outdoor movements within the workplace must be limited as much as possible, restraining access to shared areas also by reorganizing activities and shifts.

Remote working must be favored even when activities progressively resumes, as it is a useful and modular prevention tool, without prejudice to the need for the employer to guarantee adequate support conditions for the workers and their activity (assistance in the use of equipment, modulation of working times and breaks).

Respect for social distancing is mandatory, even by remodeling workspaces compatibly with the nature of the production operations and the size of the worksite. Workers who do not need special tools and/or work equipment and who can work alone can be temporarily positioned in specially created spaces. For environments where many workers operate simultaneously, anti-contagion safety protocols must be adopted and where this is not possible due to the job interpersonal distancing of one meter (as the main containment measure), individual protection tools must be adopted. The Safety Supervisor, where appointed according to Legislative Decree No. 81 of April 9, 2008, must implement the Safety and Coordination Plan and define the related cost estimate. Through Safety Supervisors, companies ensure that anti-contagion measures are adopted within worksites.

Working schedules can be redefined by staggered work shifts that favor social distancing by reducing the number of simultaneous presences at the workplace and prevent gatherings at entry and exit with flexible working hours. It is essential to avoid social aggregation also in relation to commuting, with particular reference to the use of public transport. For this reason, forms of transportation to the workplace should be encouraged with adequate distancing between travelers, as well as the use of private transport or shuttles.

In addition to the provisions, employers shall adopt this regulatory protocol within the workplace premises, applying the additional precautionary measures listed below to protect the health of the people within the worksite and guarantee the healthiness of the working environment. These measures must be implemented if necessary with other equivalent or more forceful measures according to the worksite's type, location, and characteristics, after consulting the Safety Supervisors, where appointed, the company trade union representatives, the trade union organizations, and the territorially competent RLST.

	COVID-19 Anti-Contagion Security Protocol	REV
	DL 127, Law 126, DL 11 and subsequent amendments and additions; Guidelines and Technical Papers INAIL Palazzo Barberini – Via delle Quattro Fontane, 13 - 00187 Rome	09/07/2021

1. INFORMATION

The employer, also with the help of the Unified Bilateral Training and Construction Safety Authority, therefore through the most suitable and effective means, will inform all workers and visitors about the provisions of the Authorities, delivering and/or posting visible signage indicating correct conduct at the worksite entrance and within the busiest areas. In particular, the information concerns the following obligations:


- before accessing the workplace, the body temperature of all employees must be measured, and in the event that it exceeds 37.5°, access will not be allowed, and – in compliance with the instructions given in the footnote¹ – this person will temporarily be placed in isolation and provided with a mask. Without going to the Emergency Room and/or to the infirmaries, employee will need to contact their doctors as soon as possible and follow their indication or, in any case, the Health Authority code;
- awareness and acceptance that employees cannot enter or remain on site if the above should occur. It is also mandatory to promptly declare, even after entry into the workplace, any dangerous existent conditions (flu symptoms, temperature, travels from areas at risk or contact with people tested positive for the virus in the previous 14 days, etc.) for which the Authority's provisions require the family doctor and the Health Authority to be informed, and the employee to remain at home;
- Accessing the site, employees must commit to comply with all requirements listed by the Authority and by the employer (in particular: interpersonal distancing, personal protection equipment provided for jobs that cannot respect interpersonal distancing of one meter, respect of hygiene);
- personnel must commit to promptly and responsibly inform the employer of the presence of any flu symptoms during work performance, taking care to remain at adequate distance from other workers on site;
- the employer must inform the staff or visitors in advance that those who had contact with people that tested positive for COVID-19 or coming from risk areas in the last 14 days cannot enter the worksite, according to the WHO guidelines.

2. ACCESS PROCEDURES FOR OUTSOURCED SUPPLIERS

- Entry, transit, and exit procedures for outsourced suppliers must be determined by implementing measures, such as specifying routes and timing, to reduce the possibility of contact with on-site personnel, as for the appendix integration of the Security and Coordination Plan;
- If possible, delivery drivers must remain onboard their vehicles, as access to indoor premises is strictly forbidden at all times. When carrying out necessary loading and unloading activities, the hauler must strictly comply with the interpersonal distance protocol of 1 meter;
- For suppliers/transporters and/or other outsourced personnel, dedicated restrooms shall be identified/installed, as they cannot use the employees. Adequate daily cleaning shall be ensured;
- Whenever the employer organizes a transport service to reach the worksite, workers' safety must be guaranteed and respected, if necessary by using a larger number of vehicles and/or by providing entry and exit plans with flexible and staggered hours or by recognizing temporary compensation increase for traveling with their own private means of transport, as per collective bargaining. In any case, it is necessary to ensure that the door and window handles, steering wheel, gearbox, etc., are sanitized with specific detergents while maintaining proper ventilation in the cabin.

3. CLEANING AND SANITIZATION OF THE PREMISES

- Employers are responsible for the daily cleaning and periodic sanitation of the premises, rooms, workstations, shared areas, and leisure facilities, limiting simultaneous access to these places; sanitization must also occur in the driver's or pilot's cabin. The same applies to car service, rental, and work vehicles, such as cranes;
- Employers must verify the correct sanitation of individual work tools, preventing their shared use, also providing specific detergents and making it available on-site before, during, and at the end of the work activity;
- Employers must verify that all spaces and rooms, including those outside the worksite but used for the company's activity, are sanitized. The same goes for the means of work on the worksite or for

	COVID-19 Anti-Contagion Security Protocol	REV
	DL 127, Law 126, DL 11 and subsequent amendments and additions; Guidelines and Technical Papers INAIL Palazzo Barberini – Via delle Quattro Fontane, 13 - 00187 Rome	09/07/2021

those private companies at the worksite;

- If a person tested positive for COVID-19 was inside the worksite, cleaning, sanitation, and ventilation of the premises must be carried out in line with the provisions of Circular no. 5443 of February 22, 2020 issued by the Ministry of Health;
- Employers must sanitize the worksite periodically according to the features and uses of the premises and means of transport, after consulting the company's Physician, the Safety Supervisor, and the workers' safety representatives (RLS or RSLT territorially competent);
- In companies that carry out cleaning and sanitizing operations, specific intervention protocols must be defined in common agreement with the workers' safety representatives (RLS or RSLT territorially competent);
- Operators who carry out cleaning and sanitizing activities must imperatively be equipped with appropriate clothing and individual protection devices;
- Sanitation actions must include the use of products with the characteristics indicated in Circular No. 5443 of February 22, 2020 of the Ministry of Health.

4. PERSONAL SANITARY PRECAUTIONS


- All workers or visitors must take the necessary sanitary precautions, in particular, wash their hands frequently and thoroughly, even while working;
- Employers, for this purpose, shall provide suitable hand cleaning equipment.

5. PERSONAL PROTECTION DEVICES

- The adoption of hygiene measures and Personal Protective Equipment (PPE) indicated in this Regulatory Protocol is fundamental;
- Face masks must be used under the indications of the World Health Organization;
- Given the emergency, in the event of supply difficulties and for the sole purpose of avoiding the spread of the virus, the masks used can correspond to the indications of the Health and Safety Supervisor (where appointed, pursuant to Legislative Decree No. 81 of April 9, 2008). Access is prohibited to workers not wearing masks. Employers shall provide for the distribution of masks as requested by the Health Authority and Safety Supervisor to all labor involved;
- Companies are encouraged to prepare their own sanitizing detergent according to WHO guidelines ([https://www.who.int/gpsc/5may/Guide to Local Production.pdf](https://www.who.int/gpsc/5may/Guide%20to%20Local%20Production.pdf));
- If an on-site activity requires less than one meter distance between workers and other organizational solutions are not possible, the use of masks and other protective devices (gloves, goggles, overalls, earmuffs, etc.) following the provisions of the Scientific and Health Authorities is mandatory; in the absence of suitable personal protective devices, the activity must be suspended with recourse, if necessary, to the Ordinary Redundancy Fund (CIGO) pursuant to Decree-Law No. 18 of March 17, 2020, for the time strictly necessary to find the appropriate PPE;
- Where appointed pursuant to Legislative Decree No. 81 of April 9, 2008, the Safety Supervisor shall enact the Safety and Coordination Plan and the related cost estimate for all the equipment deemed necessary; informing the RLS or, where not present, the RLST, the Safety Supervisor shall align the staging setup to the measures contained in this protocol, ensuring its concrete implementation;
- Employers must provide for the renewal of work clothing to all workers, providing for the distribution of all personal protective equipment, including disposable overalls;
- Employers must guarantee that in larger worksites there is one Health Center every 250 workers and, where mandatory, appropriate medical service and first aid support; for all other worksites, these activities are carried out by the appointed first-aid workers after adequate training and provision of the necessary equipment PPEs.

6. MANAGEMENT OF SHARED SPACES (CANTEENS, LOCKER ROOMS)

- Access to shared spaces, including canteens and locker rooms, is restricted to a limited number of people, with the provision of: continuous ventilation of the premises, a low amount of time spent in these areas, interpersonal distance of 1 metre; in the case of activities that do not require the use of locker rooms, it is preferable not to use them to avoid contact between workers; in the case of compulsory use, the Safety Supervisor where appointed in accordance with Legislative Decree

	COVID-19 Anti-Contagion Security Protocol	REV
	DL 127, Law 126, DL 11 and subsequent amendments and additions; Guidelines and Technical Papers INAIL Palazzo Barberini – Via delle Quattro Fontane, 13 - 00187 Rome	09/07/2021

No. 81 of April 9 2008 shall integrate the Safety and Coordination Plan also through work shifts adequate to the activities performed;

- Employers must provide for daily or periodic sanitization, and canteens and locker rooms must be arranged in order to allow space for the storage of work clothes and guarantee appropriate hygienic and sanitary conditions.
- It is necessary to guarantee periodic sanitization and daily cleaning with special detergents also of the beverage vending machines keyboards.

7. COMPANY ORGANIZATION (ROSTERING, TRAVEL AND SMART WORKING, REMODULATION OF THE WORK SCHEDULE)

With reference to the Decree of the President of the Council of Ministers of March 11 2020, point 7, limited to the period of the emergency due to the COVID-19, companies may, with reference to the provisions of the national collective bargaining agreements and thus favouring agreements with the company's trade union representatives, or territorial representatives of the category, rearrange the worksite and the work schedule, also by rostering work shifts with the aim of reducing contacts, by creating autonomous, distinct and recognisable groups, and by staggering entrance, lingering, and exit schedules.

8. MANAGEMENT OF A SYMPTOMATIC PERSON ON SITE


- In the event that a person at the worksite develops a fever with a temperature above 37.5° and shows symptoms of respiratory infection such as coughing, this person must immediately inform the employer or Safety Supervisor who will proceed with their isolation in accordance with the provisions of the Health Authority and of the Safety Supervisor (where appointed in accordance with Legislative Decree No. 81 of April 9 2008) and immediately notify the competent Health Authorities and the emergency numbers for COVID-19 provided by the Region or the Ministry of Health;
- Employers shall cooperate with the Health Authorities to identify any "close contact" of a person on site who has been tested positive for a COVID-19 swab to allow the Authorities to apply the necessary and appropriate quarantine measures. During the period of investigation, employers may request close contacts of the symptomatic person to leave the worksite as a precaution according to the indications of the Health Authority.

9. HEALTH SURVEILLANCE / COMPETENT DOCTOR / RLS or RLST

- Health surveillance must continue in compliance with the hygienic measures outlined by the Ministry of Health (the so-called decalogue):
- In this phase, priority should be given to preventive visits, requested visits, and visits on return from illness;
- Periodic health surveillance should not be interrupted, as it represents a further preventive measure for two reasons: it allows for the interception of possible cases and suspicious symptoms of contagion, and it can be a further moment of information and training by the competent doctor to the workers in order to avoid the spread of the contagion;
- In supplementing and proposing all regulatory measures related to COVID-19, the competent doctor shall cooperate with employers and the RLS/RLST as well as with the site manager and the Safety Supervisor where appointed pursuant to Legislative Decree No. 81 of April 9 2008;
- The competent doctor shall report to the employer situations of particular fragility and current or past pathologies of the employees, and employers must provide for their protection in the respect of the privacy legislation; the competent doctor shall apply the indications provided by the Health Authorities.

10. UPDATING OF THE REGULATORY PROTOCOL

- A Committee for the application and verification of the provisions of the regulatory protocol is being set up with the participation of trade union representatives and the RLS;
- Where, due to the particular type of worksite and the system of trade union relations, there is no need to set up an Audit Committees for a worksite, a Territorial Committee shall be set up, composed of the Joint Health and Safety Bodies, where constituted, with the involvement of the RLST and representatives of the parties;

	COVID-19 Anti-Contagion Security Protocol	REV
	DL 127, Law 126, DL 11 and subsequent amendments and additions; Guidelines and Technical Papers INAIL Palazzo Barberini – Via delle Quattro Fontane, 13 - 00187 Rome	09/07/2021

- Committees for the purposes of the Protocol may be set up, at a territorial or sectoral level, upon the initiative of the signatories of this Protocol, also with the involvement of local health authorities and other institutional bodies involved in initiatives to combat the spread of COVID-19;
- It should be noted that the inspection functions of INAIL and the Single Agency for Labour Inspections, "Ispettorato Nazionale del Lavoro" remain unchanged and that, in exceptional cases, the intervention of Local Police officers may be required.

TYPIFICATION, WITH REGARD TO WORKSITE ACTIVITIES, OF THE HYPOTHESIS OF DEBTOR'S LIABILITY EXEMPTION, ALSO WITH REGARD TO THE APPLICATION OF POSSIBLE FORFEITURES OR PENALTIES CONNECTED TO DELAYED OR OMITTED FULFILMENTS

The following hypotheses represent a typification, related to the worksite activities, of the general provisions set forth in Article 91 of Decree-Law No. 18 of March 17 2020, according to which compliance with the containment measures adopted to combat the COVID-19 outbreak must always be assessed for the purpose of excluding, pursuant to and for the purposes of articles 1218 and 1223 of the Italian Civil Code, the debtor's liability, also with regard to the application of any forfeiture or penalties connected with delayed or omitted fulfilments.

- 1) If on-site activities require interpersonal distance of less than one metre, and organisational solutions are not possible, i.e. there are not enough masks and other PPEs (gloves, glasses, overalls, earmuffs, etc.), in compliance with the provisions of the Scientific and Health Authorities (upon documented PPE order placed but not delivered timely), work must be suspended;
- 2) If access to common areas, for example canteens, cannot be limited, the premises regularly ventilated, short stays assured, and interpersonal distance respected; if it is not possible to ensure the canteen service in any other way due to the absence of retail establishments nearby; it is not possible to use a packed hot meal to be consumed maintaining interpersonal distance, work must be suspended;
- 3) If a worker is found to be affected by COVID-19, all workers who came into contact with the infected colleague must be quarantined, it is not possible to reorganize the worksite and the work schedule, work must be suspended;
- 4) Where labor needs overnight stay and dormitories do not have the minimum safety features required and/or other organizational solutions are not possible due to lack of available accommodation facilities, work must be suspended;
- 5) In case of unavailability of materials, means, equipment and of skilled workers necessary for specific activities, work must be suspended.

The recurrence of the above hypotheses must be certified by the Safety Supervisor who has drawn up the Safety and Coordination Plan.

6.3 SAFETY MEASURES APPLIED

GENERAL PROVISIONS


The staging setup object of this protocol is aimed at the realization of a private event that will take place in the premises of the first floor of Palazzo Barberini and in the outdoor garden. A general description of the planned setup is given below:

OUTDOOR GARDEN AREA

- Setting up of a gazebo for catering preparation
- Positioning of furniture (seats, tables and umbrellas) for catering administration activities


INDOOR AREAS

- Preparation and positioning of audio, video and lighting techniques, standing and on stands
- Staging setups such as furniture positioning, boxes with metal structure, walls in polycarbonate or other sound-absorbing material, adhesive graphics
- Setup and furnishing of the accreditation area

	COVID-19 Anti-Contagion Security Protocol	REV
	DL 127, Law 126, DL 11 and subsequent amendments and additions; Guidelines and Technical Papers INAIL Palazzo Barberini – Via delle Quattro Fontane, 13 - 00187 Rome	09/07/2021

The companies involved will work alternately in order to be able to guarantee the required interpersonal distancing, flexibility of hours and non-overlapping of activities. For this purpose, a detailed production plan has been prepared listing the companies convocations and differentiating the work areas. All companies will arrive on site with their own vehicles.

Each company will be required to apply its own corporate anti Covid-19 protocols. A declaration will be prepared pursuant to Presidential Decree 445/2000 regarding compliance with the anti-contagion rules. The required declaration is shown on the next page

	COVID-19 Anti-Contagion Security Protocol	REV
	DL 127, Law 126, DL 11 and subsequent amendments and additions; Guidelines and Technical Papers INAIL Palazzo Barberini – Via delle Quattro Fontane, 13 - 00187 Rome	09/07/2021

DECLARATION OF COMPLIANCE WITH THE COVID-19 ANTI-CONTAGION PROTOCOL FOR THE "MIA 2021" EVENT TO TAKE PLACE AT PALAZZO BARBERINI FROM OCTOBER 13 TO 17, 2021

The undersigned _____ born in _____
 on (date) _____, resident in (city) _____ at
 (street) _____, Tax ID (Codice Fiscale)
 _____, as legal representative and employer of the company
 _____ with registered office in
 (city/street) _____, _____, Tax ID
 (Codice Fiscale) _____ and Company ID number


AWARE OF THE CRIMINAL LIABILITIES REFERRED TO IN ART. 76 OF DPR 445/2000 AND SMI AND THE PROVISIONS OF THE LEGISLATIVE DECREE 81/08 AND SMI

HEREBY ASSERTS THAT

- the Company has applied the anti-contagion Covid 19 protocol as required by the Prime Ministerial Decree of March 2, 2021 and subsequent amendments through the document "INAIL shared protocol of April 24, 2020", a copy of which will be sent to the Client;
- all materials used for the planned activities will be sanitized before being introduced into the venue;
- the Company is aware that its staff will be subjected to body temperature checks by the structure hosting the event to allow for their access into the workplace;
- the staff employed by the Company for the event shall implement the necessary PPEs (Personal Protective Equipment, i.e., masks, gloves, etc.) and will ensure constant hand sanitation;
- the staff employed by the Company are informed about the general anti-contagion requirements (i.e, prohibition of gathering, interpersonal distancing, hand hygiene, use of restrooms, etc.);
- the staff employed by the Company will respect the signage posted in the venue and more generally the anti-contagion indications requested by the Client;
- the Company will collaborate with the Client for the management and resolution of any critical situation that might arise during the course of the activities.
- the Company has informed its staff about the content of the Security and anti-contagion measures prepared for the event and called "Protocol for the Risk Assessment and Security for the Control Containment of COVID-19 ";
- the rules contained in the protocol will be applied and verified by the Workers' Safety Representative (RSL) and by the on-site Safety Supervisor

Place, date

Company stamp and signature

	COVID-19 Anti-Contagion Security Protocol	REV
	DL 127, Law 126, DL 11 and subsequent amendments and additions; Guidelines and Technical Papers INAIL Palazzo Barberini – Via delle Quattro Fontane, 13 - 00187 Rome	09/07/2021

1. INFORMATION

Safety protocols will be supplied directly by the employers of the hired companies, as required by law. Information signs for workers will be affixed to the entrance of the setup areas. Further indications will be indicated inside the worksite by means of signs, especially in the most sensitive areas (entrance, restrooms, etc.).

Body temperature control at the site entrance

In order to optimize temperature control, a checkpoint has been set up at the entrance to the indoor areas of the building, directly managed by the resident staff. These are the checkpoint features:

- Located at the entrance hall of Palazzo Barberini, in via XX Settembre.
- Managed by control officers who have been supplied with a list of workers authorized to enter. They will halt the workers, confirm they are using a personal face mask, invite them to sanitize their hands, check if their name is on the authorized list, attest their ID, check their body temperature through the use of a thermo-scanner or an infrared thermometer, ask the worker to read the information posted at the entrance.
- The checkpoint is equipped with signs to ensure spacing during all phases of entrance.
- All activities foreseen at the checkpoint must be carried out wearing a surgical mask. This obligation applies both to the control officer and to the workers.

Use of mask and interpersonal distancing

- All workers are required to carry out their activities ensuring interpersonal distancing of 1 meter. Where the minimum spacing cannot be temporarily guaranteed, the use of a surgical mask or mask with a higher degree of protection is mandatory (based on companies' protocols).
- Masks are also mandatory in all shared areas (restrooms and locker rooms), regardless of distance and the presence of other workers

2. ACCESS MODALITIES OF OUTSOURCED SUPPLIERS

Delivery by third-parties must be regulated by an unloading schedule and information on parking areas. The drivers are strictly prohibited to enter the setup areas. The protocol will be given to drivers and posted in the unloading area. Drivers that enter the spaces of Palazzo Barberini will be subjected to body temperature check.

3. ON-SITE CLEANING AND SANITATION


The main staging spaces are both outdoor and indoor. For the latter, periodic sanitizations shall be implemented by the building managers. The use of shared work vehicles equipped with driver's cabin is prohibited. Each employer must provide for the sanitization of their own vehicle to protect their staff. Shared use of individual equipment is prohibited, and its periodic sanitization is required. In the event that a person on site has tested positive for COVID-19, immediate cleaning and sanitization of all indoor shared areas (restrooms and locker rooms) will be provided, as well as the sanitization of any equipment and contact surfaces of their workstation. Further sanitization interventions of the means and accommodation shall be carried out directly by the employer of the infected worker. Simpler staging setups in indoor areas will be carried out as by the resident cleaning and sanitizing procedures.

4. PERSONAL HYGIENIC PRECAUTIONS

Frequent hand sanitization is required within the staging areas. For this purpose sanitizing gel dispensers and warning signs shall be displayed. Hand sanitation is particularly important and for this reason mandatory before accessing common indoors areas, such as entrance, restrooms, etc., and before using shared company equipment.

Employers must provide additional sanitizing dispensers for their work team.

5. PERSONAL PROTECTIVE EQUIPMENT (PPE)

	COVID-19 Anti-Contagion Security Protocol	REV
	DL 127, Law 126, DL 11 and subsequent amendments and additions; Guidelines and Technical Papers INAIL Palazzo Barberini – Via delle Quattro Fontane, 13 - 00187 Rome	09/07/2021

Employers shall equip their workers with surgical masks (or a greater degree of protection) and ensure, through their Supervisors, their correct use and replacement if necessary. In case of violations relating to the use or maintenance of the mask, workers will be temporarily removed from the worksite by the person in charge and/or by the Safety Supervisor, and the employer will be immediately informed in order to solve the problem.

6. MANAGEMENT OF COMMON SPACES (COMPANY CANTEEN, LOCKER ROOMS, PRODUCTION OFFICES)

The staging areas are not furnished with a canteen space; each company will provide meals at nearby catering facilities.

Shared areas are mainly the following:

- **Entrance/checkpoint:** for detailed management, see point 1. Information
- **Shared restrooms:** the restrooms used are those of the venue and are equipped with hand detergent. Daily cleaning, sanitation and sanitization of the restrooms is arranged directly by the venue.

ATTENTION: all Employers are required to supply their workers with disposable toilet seat covers

- **Production offices:** the creation of a production office area is planned for the duration of the entire event and its related activities. Within these spaces, the Prime Ministerial Decree of March 2, 2021 and subsequent amendments and the INAIL guidelines have been applied. Workers who carry out their activities inside the office will be subjected to body temperature checks at the check point. Workspaces must respect the 1 meter distancing protocol. Access, transit and in general staying in shared areas calls for mandatory use of a mask.

In all the shared areas mentioned, the use of a mask and hand sanitation is mandatory.

7. COMPANY ORGANIZATION (ROSTERING, TRAVEL AND SMART WORKING, REMODULATION OF THE WORK SCHEDULE)


With reference to the General Regulatory Compliance, a detailed production plan has been prepared to avoid the space-time overlapping of companies and workers.

All activities will take place under the constant presence and supervision of the venue staff /safety manager and of the persons in charge of the single companies involved. In the event of activities that may generate exposure to particular danger, activities will be suspended until the problem is solved.

When companies enter the setup area for the first time, they will receive information sessions describing the venue rules.

8. MANAGEMENT OF A SYMPTOMATIC PERSON ON SITE

- In the event that a person at the worksite develops a fever with a temperature above 37.5° and shows symptoms of respiratory infection such as coughing, this person must immediately inform the employer or Safety Supervisor who will proceed with their isolation in accordance with the provisions of the Health Authority and of the Safety Supervisor (where appointed in accordance with Legislative Decree No. 81 of April 9 2008) and immediately notify the competent Health Authorities and the emergency numbers for COVID-19 provided by the Region or the Ministry of Health;
- Employers shall cooperate with the Health Authorities to identify any "close contact" of a person on site who has been tested positive for a COVID-19 swab to allow the Authorities to apply the necessary and appropriate quarantine measures. During the period of investigation, employers may request close contacts of the symptomatic person to leave the worksite as a precaution according to the indications of the Health Authority.

	COVID-19 Anti-Contagion Security Protocol	REV
	DL 127, Law 126, DL 11 and subsequent amendments and additions; Guidelines and Technical Papers INAIL Palazzo Barberini – Via delle Quattro Fontane, 13 - 00187 Rome	09/07/2021

9. HEALTH SURVEILLANCE / COMPETENT DOCTOR / RLS or RLST

Before the staff enter the venue, the implementation of the health Protocol of each company will be verified by calling for their Professional Technical Verification.

Employers must verify the above in collaboration with their RSL (Workers' Safety Representative) and Competent Doctor

11. UPDATING OF THE REGULATORY PROTOCOL

A Committee for the implementation and verification of the provisions of the regulatory protocol is being set up. RSLs (Workers' Safety Representatives) will be involved with the support of Employers and the persons in charge will be required to implement the necessary and specific supervision for each company. This Audit Committee can intervene and update the protocol in the event of substantial changes to the setting-up and dismantling activities.

Audit Committee for the STAGING/SETUP PHASE

- Safety Supervisor: Francesco Catalano 347 5303442 (Framinia Srl)
- Employers, Competent Doctors, Workers' Safety Representatives, and Safety Supervisors of the companies involved in the activities.

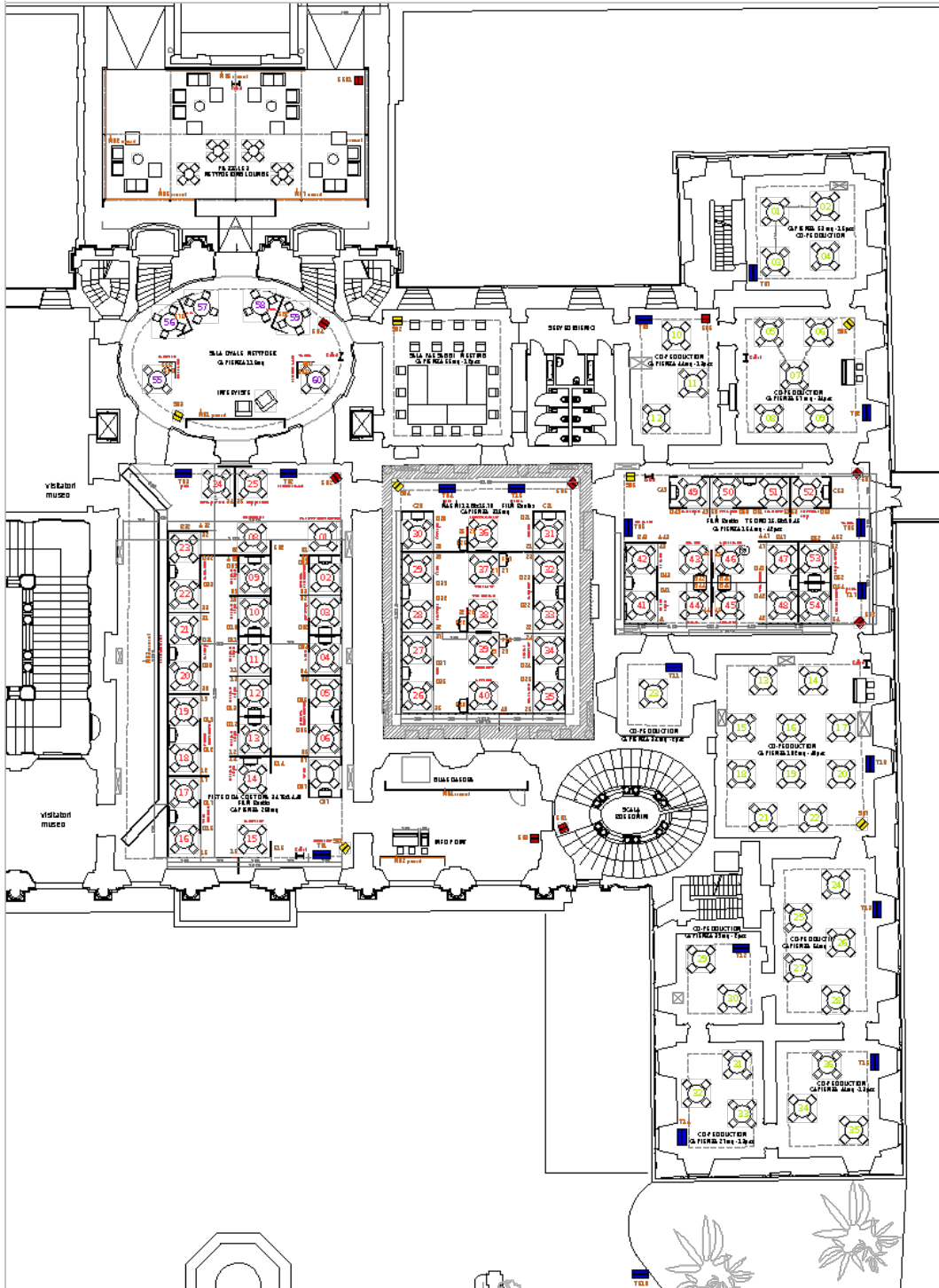


COVID-19 Anti-Contagion Security Protocol

DL 127, Law 126, DL 11 and subsequent amendments and additions;
Guidelines and Technical Papers INAIL
Palazzo Barberini – Via delle Quattro Fontane, 13 - 00187 Rome

REV
09/07/2021

General floor plans: event area
Indoor





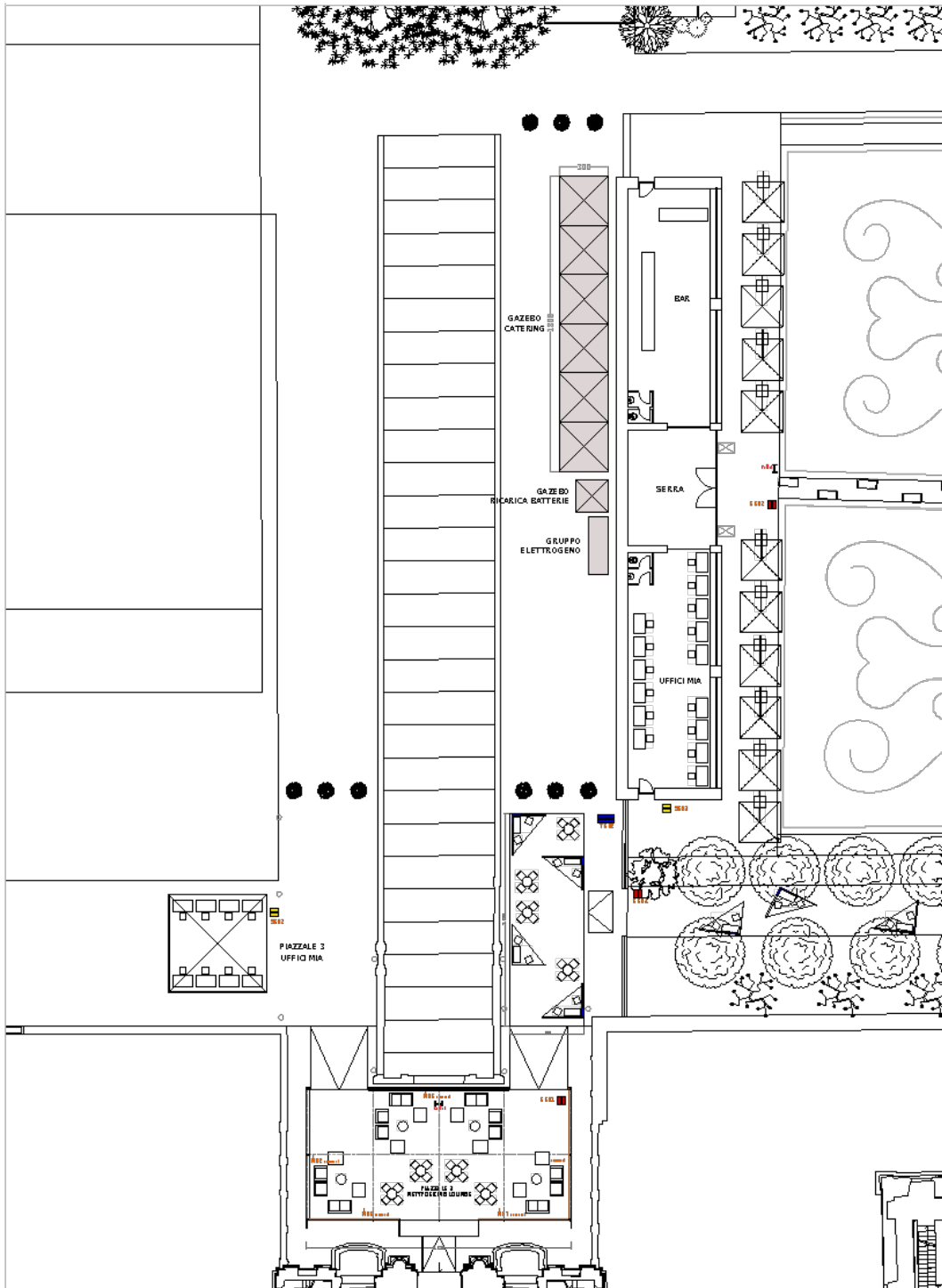
Sicurezza Anti-contagio COVID - 19

DPCM 14.07.20 e smi; linee guida e Documentazioni Tecniche INAIL
Palazzo Barberini – Via delle Quattro Fontane, 13 - 00187 Roma

REV

7/09/2021

Esterno



A3

PALAZZO BARBERINI - PIANO PRIMO PIAZZALE E SERRA rev. 09.09.2021
MIA Mercato Internazionale Ludovico 2021

Blow Up
architetture

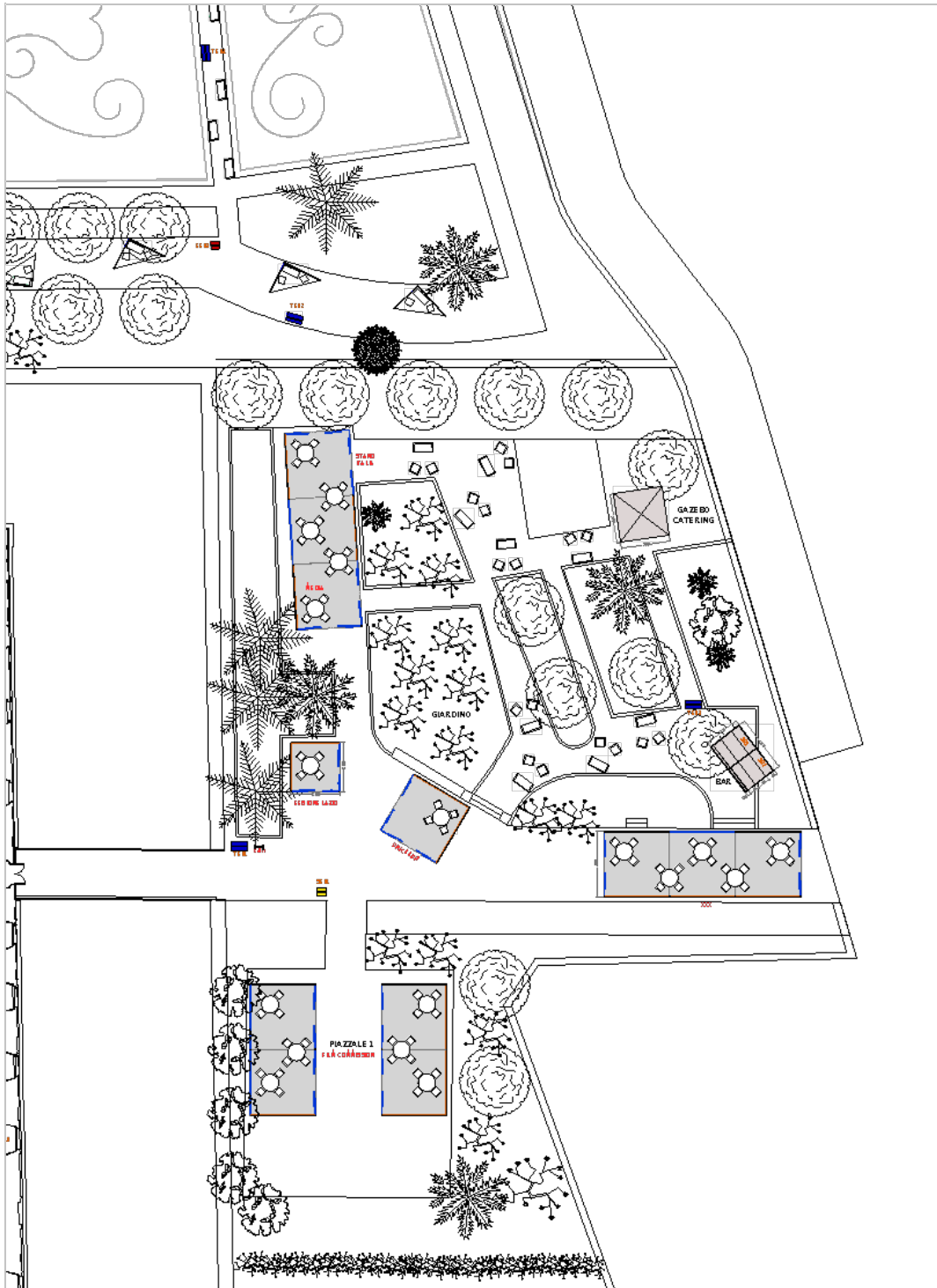


Sicurezza Anti-contagio COVID - 19

DPCM 14.07.20 e smi; linee guida e Documentazioni Tecniche INAIL
Palazzo Barberini – Via delle Quattro Fontane, 13 - 00187 Roma

REV
7/09/2021


Outdoor 2



A2

PALAZZO BARBERINI - PIANO PRIMO ARANCIERA rev. 09.09.2021
MIA Mercato Internazionale A udoviskro 2021

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	Sicurezza Anti-contagio COVID - 19	REV
	DPCM 14.07.20 e smi; linee guida e Documentazioni Tecniche INAIL Palazzo Barberini – Via delle Quattro Fontane, 13 - 00187 Roma	7/09/2021

7. SAFETY MEASURES FOR CATERING ACTIVITIES


7.1 CONTEXT AND APPLIED LEGISLATION

In application of the Legislative Decree August 6 2021 - n. 111, the Legislative Decree July 23 2021 - n. 105, the Prime Ministerial Decree of March 2 2021, the Legislative Decree no. 52 of April 22 2021, and Legislative Decree no. 65 of May 18 2021 and regional ordinances and INAIL guidelines adjoin the measures required by the document "Shared regulatory protocol for the containment of the spread of COVID-19".

Catering activities refer to the Presidential Decree of the Lazio Region of July 2 2020, n. Z00050 and subsequent amendments, to the "Guidelines for the resumption of economic and social activities" update of May 28 2021 of the Conference of Regions and Autonomous Provinces 21/75 / CR2B / COV19, and to the AEFI protocol approved by the Ordinance of May 28 2021 of Ministry of Health.

7.2 GENERAL REGULATORY COMPLIANCE

- Provide adequate information on the prevention measures to be respected during the event (that can be understood by foreign participants);
- Archive the participants list for a period of 14 days;
- Before accessing the workplace, the staff's body temperature must be measured and in the event that it exceeds 37.5°, access to the workplace will not be allowed and the person will be temporarily placed in isolation with relative reporting to the ASL health office competent for the area. The same procedure will be adopted if a worker shows symptoms of COVID-19 respiratory infection (eg fever, cough, cold, conjunctivitis) during worktime;
- Before guests access the venue, request and verify green certification/pass for all participants;
- Before accessing catering areas, the body temperature of all guests must be measured; if it is higher than 37.5°, access will not be allowed, and the interested party will be informed of the need to contact their doctor;
- Supply hand sanitizing products for all customers and staff also in several parts of the room, in particular at the entrance and near the restrooms, which must be cleaned several times a day;
- Reorganize the catering area to guarantee access to the venue in an orderly manner, avoid gathering of people, and ensure the maintenance of at least 1 meter distancing among users. If possible, organize separate routes for entry and exit;
- Tables must be arranged in such a way as to ensure the maintenance of at least 1 meter distancing between guests, with the exception of those who are not subject to interpersonal distancing according to the provisions in force. This last aspect relates to individual responsibility;
- Where possible, favor the use of outdoor spaces (e.g. gardens, terraces), always respecting interpersonal distance of 1 meter;
- Ensure adequate cleaning and disinfection of indoor areas and all equipment before use;
- Guests must wear a mask (when they are not seated at the table);
- The service personnel in contact with guests must use a mask and carry out frequent hand hygiene with sanitizing products;
- Self-service buffet is not allowed. It is possible to organize a buffet system managed by the personnel, excluding the possibility for guests to touch what is exposed and in any case providing the obligation for guests and staff to maintain interpersonal distance and mandatory use of masks to protect the respiratory tract. Self-service system can eventually be allowed for buffets made exclusively with single-dose packaged products. In particular, the distribution of food must take place through space reorganization in relation to the size of the premises to avoid gatherings; suitable measures must also be assessed (e.g. signs on the ground, barriers, etc.) to ensure interpersonal distancing of at least one meter during the queue for access to the buffet;
- Promote the exchange of indoor/outdoor air. Due to overcrowding and the time spent by the occupants in the venue, the effectiveness of the air circulation devices must be verified in order to guarantee the adequate flow of outdoor air according to the regulations in force. In any case, crowding must be linked to the actual flow rates of outdoor air. For air conditioning systems, it is

	Sicurezza Anti-contagio COVID - 19	REV
	DPCM 14.07.20 e smi; linee guida e Documentazioni Tecniche INAIL Palazzo Barberini – Via delle Quattro Fontane, 13 - 00187 Roma	7/09/2021

mandatory, if technically possible, to totally exclude the recirculation function. In any case, the measures for natural air exchange and/or through the system must be further strengthened, and the cleaning of the recirculating air filters must be guaranteed when the system is stopped, to maintain adequate levels of filtration. If technically possible, the recirculation filtering capacity must be increased, replacing the existing with higher-level filters, while guaranteeing the maintenance of the flow rates. In the restrooms the air extractor must be kept in continuous operation;

- At the end of each table service, all surfaces must undergo the usual cleaning and disinfection measures, possibly avoiding reusable cutlery and containers if they cannot be disinfected (saltshakers, cruets, etc.). For the menus, favor online consultation on your mobile phone, or prepare menus in disposable paper or plasticized printing that can therefore be disinfected after use;
- For any musical performances by professionals, please refer to the instructions contained in the specific sheet. In any case, activities and opportunities for aggregation that do not allow the maintenance of interpersonal distance of at least 1 meter must be avoided.

7.3 SAFETY MEASURES APPLIED


Catering activities take place in the garden of Palazzo Barberini. The provision of food and drink to the guests will take place through table service and carried out by the staff of the company in charge of this task. The food will be served in single-portion sealed packages and brought to the table by personnel supplied with adequate PPEs.

Guests must wear face masks when standing and moving to be removed only at the table.

The reception and security staff will be informed and implement control to ensure compliance with this requirement.

Silverware, cutlery and glasses will be sanitized before and after use, for exclusive use of the guests. The room staff must provide for constant hand sanitation and/or use of protective gloves.

After using a table, the cleaning staff will free it and sanitize the table and chairs by using sanitizing wipes without dispersion of liquid sprays.

	Sicurezza Anti-contagio COVID - 19	REV
	DPCM 14.07.20 e smi; linee guida e Documentazioni Tecniche INAIL Palazzo Barberini – Via delle Quattro Fontane, 13 - 00187 Roma	7/09/2021


8. SAFETY MEASURES FOR GUESTS

8.1 CONTEXT AND APPLIED LEGISLATION

- In application of Legislative Decree August 6, 2021 - n. 111, Legislative Decree July 23 2021 - n. 105, Prime Ministerial Decree of March 2 2021, Legislative Decree no. 52 of April 22 2021, and Legislative Decree no. 65 of May 18 2021, Regional decree and INAIL guidelines, **access will be allowed only if in possession of green pass certification and if body temperature is below 37.5°.**
- The event will be private and by invitation only. Guests will be able to access the venue exclusively upon accreditation.

GENERAL REGULATORY COMPLIANCE


- The maximum number of participants in the event must be assessed by the organizers based on the venue capacity, in order to reduce crowding and ensure interpersonal distancing.
- Reorganize spaces to guarantee access in an orderly manner to avoid gatherings and ensure the maintenance of at least 1 meter spacing between guests, with the exception of those who are not subject to interpersonal distancing according to the provisions in force. This aspect relates to individual responsibility. If possible, organize separate routes for entry and exit;
- Provide adequate information on the prevention measures to be respected during the event that can be understood by foreign participants; both through the aid of special signage and posters and/or audio-video systems, and by resorting to personnel assigned to monitor and promote compliance with the prevention measures, also referring to the visitor's sense of responsibility.
- Promote the use of digital technology in order to automate logistics and participation procedures (e.g. booking system, ticket payments, form filling, ID printing, entry registers, evaluation and satisfaction tests, delivery of attendance certificates) in order to avoid gatherings. In respect of privacy obligations, keep an attendance register for a period of 14 days. Where not already equipped with physical barriers (e.g. screens), secretariat and reception workstations must be made compliant. Allow access only to properly registered guests.
- Before entering the premises, the body temperature of all guests must be measured; if it is higher than 37.5°, access will not be allowed, and the interested party will be temporarily placed in isolation with relative reporting to the ASL competent for the area. Similar steps will be taken if during the event a guest shows symptoms of COVID-19 respiratory infection (e.g. fever, cough, cold, conjunctivitis).
- Before accessing the venue, green certifications/passes must be requested and verified for all participants; alternatively, a station for fast antigen swab test shall be provided.
- In the wardrobes, clothing and personal items must be placed in special garment bags.
- Inside the event area, hand hygiene products will be made available in different areas (e.g. ticket office, halls, rooms, restrooms, etc.) and their frequent use promoted.
- In the conference rooms, seat occupancy is ensured to favor interpersonal distancing of 1 meter; this distance can only be reduced by resorting to adequate physical barriers to prevent contagion through droplets. The speakers' table and the podium for presentations must be rearranged in order to allow a safety distance that allows speakers/moderators to intervene without the use of a mask.
- All devices and equipment available to speakers, moderators and listeners (e.g. microphones, keyboards, mouses, laser pointers, etc.) must be disinfected before use, verifying they are disconnected from an electrical plug. Devices and equipment should then be covered by a plastic film (for food or clinical use), which should possibly be replaced for each user as a protection from possible contagion.
- Given the prolonged sharing of the same environment, all auditors and staff (e.g. reception and technical staff, tutors), must wear protective face masks for the entire duration of the activity and carry out frequent hand hygiene with sanitizing solutions.
- In the poster areas, spaces should be reorganized to favor interpersonal distancing evaluating access routes and remote exploitation of the material. Informative and scientific material can be made available in self-service displays (which the visitor can access after hand sanitization) or digitally.

	Sicurezza Anti-contagio COVID - 19	REV
	DPCM 14.07.20 e smi; linee guida e Documentazioni Tecniche INAIL Palazzo Barberini – Via delle Quattro Fontane, 13 - 00187 Roma	7/09/2021

- In the exhibition areas, spaces between exhibitors should be reorganized to favor interpersonal distancing, evaluating the contingency of access to the stands. Any information, promotional material, and gadgets can be made available preferably in self-service displays (which the visitor can access after hand sanitization) or digitally.
- Regular cleaning and disinfection of the environment shall be guaranteed, in any case at the end of each activity of a group of users, with particular attention to the surfaces most frequently touched, to the restrooms and to the shared areas (e.g. refreshment areas, keyboards of drink and snacks vending machines).
- Promote the exchange of indoor/outdoor air. Due to overcrowding and the time spent by the occupants in the venue, the effectiveness of air circulation devices must be verified in order to guarantee the adequate flow of outdoor air according to the provisions in force. In any case, crowding must be linked to the actual flow rates of outdoor air. For air conditioning systems, it is mandatory, if technically possible, to totally exclude the recirculation function. In any case, the measures for natural air exchange and/or through the system must be further strengthened, and the cleaning of the recirculating air filters must be guaranteed when the system is stopped to maintain adequate levels of filtration. If technically possible, the recirculation filtering capacity must be increased, replacing the existing with higher-level filters, while guaranteeing the maintenance of the flow rates. In the restrooms the air extractor must be kept in continuous operation;

8.3 SAFETY MEASURES APPLIED

- Adequate information on the prevention measures to be respected during the event that can be understood by foreign participants must be provided. This information will be posted at the entrance to the spaces and also within the informative material of the invites;
- Reorganize spaces to guarantee access in an orderly manner to avoid gatherings and ensure the maintenance of at least 1 meter spacing between guests, with the exception of those who are not subject to interpersonal distancing according to the provisions in force. This aspect relates to individual responsibility. If possible, organize separate routes for entry and exit;
- The participants list will be archived for a period of 14 days;
- Before accessing the premises, the guest's body temperature shall be measured by means of a thermo-scanner and in the event that it exceeds 37.5°, access to the premises will not be allowed and the guest will be informed of the necessity to contact their personal doctor. A sanitizing mat will also be placed at the entrance.
- Access is allowed upon presentation of Green Pass certificate (EU Digital COVID Certificate) or equivalent document to be verified at the check point; alternatively, a station for fast antigen swab test shall be provided.
- Hand hygiene products will be made available for the guests and staff in several points of the event area, in particular in the entry points, restrooms, catering area.
- The seats shall be chairs, in order to guarantee 1-meter interpersonal distances, both front and side. This measure is not applied to families, cohabitants and people who, according to the provisions in force, are not subject to interpersonal distancing (the latter aspect refers to individual responsibility). For these subjects there is the possibility of sitting next to each other, guaranteeing the distance between them and other guests of 1 meter.
- The staff will adopt suitable airway protection devices in shared spaces and/or in contact with the public.
- Frequent cleaning and disinfection of all environments in shared areas and surfaces touched more frequently is guaranteed.
- There are no cloakrooms, but if introduced at a later time, clothing and personal items will be placed in special disposable garment bags or in any case not in direct contact with each other.
- In the case of catering, protection measures referred to in chapter 7 of this document will be applied for guests.
- Necessary signage will be posted around the premises.

	Sicurezza Anti-contagio COVID - 19	REV
	DPCM 14.07.20 e smi; linee guida e Documentazioni Tecniche INAIL Palazzo Barberini – Via delle Quattro Fontane, 13 - 00187 Roma	7/09/2021

INFORMATION SHEET FOR GUESTS


DEAR GUEST, WE ARE PLEASED TO WELCOME YOU TO OUR EVENT, WHILE GUARANTEEING THE BEST COVID-19 ANTI-CONTAGION PROTECTION STANDARDS. FOR THIS PURPOSE, WE INFORM YOU THAT ANICA SERVIZI SRL HAS PREPARED A SPECIFIC ANTI-CONTAGION SAFETY PROTOCOL THAT WE ASK YOU TO SUPPORT, ACCORDING TO THE INFORMATION AND REQUIREMENTS GIVEN HERE:

- The event spaces are organized to guarantee access in an orderly manner to avoid gatherings and ensure the maintenance of at least 1 meter spacing between guests, with the exception of members of the same family or cohabitants or for people who are not subject to interpersonal distancing according to the provisions in force. This aspect relates to individual responsibility. Separate routes for entry and exit are organized.
- At the entrance you will be welcomed by our staff and can consult further information valuable for your indoor health and safety protection.
- Before entering the premises, your body temperature will be measured and if it exceeds 37.5°, access to the venue shall not be allowed. You will be supported by our staff and informed of the need to contact your doctor.
- Access is allowed upon presentation of Green Pass (EU Digital COVID Certificate) certificate or equivalent document to be verified at the checkpoint; alternatively, a station for fast antigen swab test is provided.
- In the premises you will be asked to wear a face mask. If it should be lost or broken, please notify our staff immediately and you will be given a new one.
- Inside the event area, hand hygiene products will be available in different areas such as, for example, the entrance and restrooms. We ask you to sanitize your hands frequently.
- Seated sessions have been designed in order to guarantee the minimum spacing of 1 meter required by law. For busy sessions, we ask you to follow the indications of distance warnings or signs, which you will find applied to the seats.
- Do not touch other people's technical equipment and seats, and always keep interpersonal distance of 1 meter from other guests, both on your way to the seat and during the event.
- Please be informed that all shared spaces, particularly restrooms and frequently touched surfaces, are subjected to constant cleaning, sanitation and sanitization.
- All necessary information and route signage are posted in the venue. Please respect all the indications and instructions suggested.
- For any need, our staff is at your disposal. We wish you a pleasant experience.

9. UPDATING OF THE REGULATORY PROTOCOL


GENERAL PROVISIONS

Given the type of activity and the limited time period of the event, an Audit Committee has been set up with the purpose of verifying the correct implementation of the protection measures governed by this protocol. Any need to update the document will be linked to modification of the event activities and by request of the Employers/Safety Supervisors, upon acknowledgment of the protocol content.

	Sicurezza Anti-contagio COVID - 19	REV
	DPCM 14.07.20 e smi; linee guida e Documentazioni Tecniche INAIL Palazzo Barberini – Via delle Quattro Fontane, 13 - 00187 Roma	7/09/2021

IMPLEMENTATION FORM

<i>Audit Committee</i>	Event Audit Committee members: <ul style="list-style-type: none"> ● Production Manager Matteo Nardini 339.1547115 ● Safety Manager: Francesco Catalano 347 5303442 (Framinia Srl) ● Employers, Competent Doctors, Workers' Safety Representatives and Safety Supervisors of the notified companies
<i>Protocol update</i>	<ul style="list-style-type: none"> ● Based on the evolution of national and regional epidemiological data. ● Linked to future promulgations of specific laws and directives. ● In case of changes to the activities planned for the event.

	Sicurezza Anti-contagio COVID - 19	REV
	DPCM 14.07.20 e smi; linee guida e Documentazioni Tecniche INAIL Palazzo Barberini – Via delle Quattro Fontane, 13 - 00187 Roma	7/09/2021

INFORMATION FOR WORKERS CONCERNING SEVERE ACUTE RESPIRATORY SYNDROME FROM NEW CORONAVIRUS (COVID-19): EMERGENCY

Milan, date.....

To all workers

The COVID-19 virus (Coronavirus disease 2019) represents a biological risk which requires prevention measures of a general nature to be adopted by the entire population, and particularly in the workplace, in compliance with the Safety Protocol of April 6, 2021 and the Legislative Decree no. 81/2008.

The most common symptoms of COVID-19 infection are fever, fatigue, and dry cough. Some patients may experience muscle aches and pain, nasal congestion, runny nose, sore throat, or diarrhea. These symptoms are usually mild and begin gradually. In severe cases, the infection can cause pneumonia, severe acute respiratory syndrome, kidney failure, and even death (Ministry of Health).

This information contains precautionary measures that follow and implement the legislative measures and indications of the Health Authority, describing the provisions of the Safety Protocol to the Company.

Within the event areas, everyone is obliged to strictly comply with the following provisions, in accordance with the disciplinary system of their company, and in order not to violate the law and prevent the spread of the infection.

It is mandatory for workers to stay at home with a temperature over 37.5° or other flu symptoms and to call their family doctor and alert the health authority.

It is forbidden to enter or linger in the workplace, and it is mandatory to promptly declare, even after entry, any dangerous existent conditions (flu symptoms, temperature, origin from areas at risk or contact with people tested positive for the virus in the previous 14 days, etc) for which the Authority's provisions require you to inform the family doctor and the Health Authority and to remain at your home

It is mandatory to comply with all the Authority provisions and those of the employer when accessing the workspace (in particular, 1 meter interpersonal spacing, hand hygiene rules, and other correct behavior in terms of hygiene);

It is forbidden to go to crowded places where it is not possible to maintain the interpersonal safety distance of at least one meter.


It is mandatory to promptly and responsibly inform your employer of the presence of any flu symptoms during worktime, taking care to remain at an adequate distance from the people nearby (one and a half meters in this case).

It is recommended that people over 65 or suffering from chronic diseases or with multi-morbidities or with states of congenital or acquired immunosuppression should avoid leaving their home or residence except if strictly necessary and avoid crowded places where interpersonal distancing of one meter cannot be complied with.

All subjects presenting symptoms of Covid-19 contagion must immediately contact their doctor, who can give specific indications through a medical certificate to the company and to the Company's Competent Doctor in order to adopt the most suitable protection measures.

Help us to always ensure adequate air exchange in work environments by opening windows.

It is mandatory for all people within the event premises to take all possible hygienic precautions, in particular by hand sanitation:

	Sicurezza Anti-contagio COVID - 19	REV
	DPCM 14.07.20 e smi; linee guida e Documentazioni Tecniche INAIL Palazzo Barberini – Via delle Quattro Fontane, 13 - 00187 Roma	7/09/2021

- Use available hand cleansing detergents
- Frequent hand washing with soap and water is mandatory
- It is mandatory to use the required PPE, wearing masks in shared areas
- It is mandatory to use the surgical mask, or FFP2 without valve or top, gloves (EN374), goggles, headphones, etc. in shared spaces and in cases where it is impossible to maintain interpersonal safety distances, in accordance with the specific indications received from your Company.

Criminal penalties

From March 26, with the entry into force of the decree-law of March 25 2020, n. 19, sanctions were made more severe and immediate. In general, for those who violate the containment measures of the epidemic, an administrative fine in money is foreseen (from 400 to 3,000 euros).


If the violation occurs through the use of a vehicle, the penalty can reach up to 4,000 euros. In addition to this, in the event of violation of the containment measures envisaged for public establishments, sporting, recreational or entertainment activities, business or professional and commercial activities, the immediate suspension of the activity may be imposed for up to 30 days. In case of reiteration, the pecuniary sanctions are doubled (therefore from 800 to 6000 euros or 8,000 euros if committed through the use of a vehicle), while the additional is applied to the maximum extent.

Failure to comply with the quarantine by those who tested positive for Covid-19, on the other hand, entails criminal penalties: arrest from 3 to 18 months and payment of a fine from 500 to 5000 euros, without bail. In any case, if the behavior of the person committing the violation of the aforementioned containment measures implies criminal elements, then the responsibility becomes criminal. So, for example, making false statements in self-declarations made to the police during checks is a crime to be charged on the spot. Violating the quarantine and leaving the house having contracted the virus, and consequently spreading the disease, is also a crime, which leads to reporting for serious charges (epidemic, murder, injury), punished with severe penalties, which can reach up to life imprisonment.

Place, date

Worker's Signature for Reception*


Receipt of a signed copy from the employee is required

	Sicurezza Anti-contagio COVID - 19	REV
	DPCM 14.07.20 e smi; linee guida e Documentazioni Tecniche INAIL Palazzo Barberini – Via delle Quattro Fontane, 13 - 00187 Roma	7/09/2021

ANNEX 16 DPCM JUNE 29 2020

Sanitation measures

1. wash hands often. It is recommended to place hydroalcoholic hand sanitizing gel dispensers in all public places, gyms, supermarkets, pharmacies and other meeting places;
2. avoid close contact with people suffering from acute respiratory infections;
3. avoid hugs and handshakes;
4. when socially engaged, keep an interpersonal distance of at least one meter;
5. practice respiratory hygiene (sneeze and/or cough into a handkerchief avoiding hand contact with respiratory secretions);
6. avoid shared use of bottles and glasses, especially during sports activities;
7. do not touch your eyes, nose and mouth with your hands;
8. cover your mouth and nose if you sneeze or cough;
9. do not take antiviral drugs and antibiotics, unless prescribed by the doctor;
10. clean the surfaces with chlorine or alcohol-based disinfectants;
11. It is strongly recommended to use respiratory tract protections throughout all social contacts as an additional measure to other sanitary and personal protection measures.

	Sicurezza Anti-contagio COVID - 19	REV
	DPCM 14.07.20 e smi; linee guida e Documentazioni Tecniche INAIL Palazzo Barberini – Via delle Quattro Fontane, 13 - 00187 Roma	7/09/2021

INFORMATION FOR THIRD PARTIES CONCERNING SEVERE ACUTE RESPIRATORY SYNDROME FROM NEW CORONAVIRUS (COVID-19): EMERGENCY

To all those who access the staging areas at Palazzo Barberini

The COVID-19 virus (Coronavirus disease 2019) represents a biological risk which requires prevention measures of a general nature to be adopted by the entire population, and particularly in the workplace, in compliance with the Safety Protocol of April 6, 2021 and the Legislative Decree no. 81/2008.

The most common symptoms of COVID-19 infection are fever, fatigue, and dry cough. Some patients may experience muscle aches and pain, nasal congestion, runny nose, sore throat, or diarrhea. These symptoms are usually mild and begin gradually. In severe cases, the infection can cause pneumonia, severe acute respiratory syndrome, kidney failure, and even death (Ministry of Health).

This information contains precautionary measures that follow and implement the legislative measures and indications of the Health Authority, describing the provisions of the Safety Protocol to the Company.

Within the event areas (including shared spaces), everyone is obliged to strictly comply with the following provisions, in accordance with the disciplinary system of their company, and in order not to violate the law and prevent the spread of the infection.

It is mandatory for workers to stay at home with a temperature over 37.5° or other flu symptoms and to call their family doctor and alert the health authority.

It is forbidden to enter or linger in the workplace, and it is mandatory to promptly declare, even after entry, any dangerous existent conditions (flu symptoms, temperature, origin from areas at risk or contact with people tested positive for the virus in the previous 14 days, etc) for which the Authority's provisions require you to inform the family doctor and the Health Authority and to remain at your home

It is mandatory to comply with all the Authority provisions and those of the employer when accessing the workspace (in particular, 1 meter interpersonal spacing, hand hygiene rules, and other correct behavior in terms of hygiene);

It is forbidden to go to crowded places where it is not possible to maintain the interpersonal safety distance of at least one meter.


It is mandatory to promptly and responsibly inform your employer of the presence of any flu symptoms during worktime, taking care to remain at an adequate distance from the people nearby (in this case, one and a half meters).

It is recommended that people over 65 or suffering from chronic diseases or with multi-morbidities or with states of congenital or acquired immunosuppression should avoid leaving their home or residence except if strictly necessary and avoid crowded places where interpersonal distancing of one meter cannot be complied with.

All subjects presenting symptoms of Covid-19 contagion must immediately contact their doctor, who can give specific indications through a medical certificate to the company and to the Company's Competent Doctor in order to adopt the most suitable protection measures.

It is mandatory for all people within the event premises to take all possible hygienic precautions, in particular by hand sanitation:

- The company available hand cleansing detergents
- Frequent hand washing with soap and water is mandatory
- It is mandatory to use the required PPE, wearing masks in shared areas

	Sicurezza Anti-contagio COVID - 19	REV
	DPCM 14.07.20 e smi; linee guida e Documentazioni Tecniche INAIL Palazzo Barberini – Via delle Quattro Fontane, 13 - 00187 Roma	7/09/2021

- It is mandatory to use the surgical mask, or FFP2 without valve or top, gloves (EN374), goggles, headphones, etc. in shared spaces and in cases where it is impossible to maintain interpersonal safety distances, in accordance with the specific indications received from the Company that will .
- The company shall provides suitable hand cleansing detergent and dispensers
- It is mandatory to use surgical masks, or FFP2 or higher, gloves (EN374), goggles, headphones, etc. in shared spaces and in cases where it is impossible to maintain interpersonal safety distances, in compliance with specific company indications, which will be delivered to all interested parties. In case of lack of the necessary PPEs, due to objective and documented difficulty of finding them on the market, the activities tht do not comply with distancing will be reorganized to achieve the safety distance or otherwise interrupted.
- The company has identified a bathroom for your exclusive use equipped with disposable tablet covers, disposable paper towels, soap and disinfectant spray to be used before and after using the bathroom
- The company has identified an exclusive entrance and an obligatory path, as reported by signs on the ground.

Criminal penalties

From March 26, with the entry into force of the decree-law of March 25 2020, n. 19, sanctions were made more severe and immediate. In general, for those who violate the containment measures of the epidemic, an administrative fine in money is foreseen (from 400 to 3,000 euros).

If the violation occurs through the use of a vehicle, the penalty can reach up to 4,000 euros. In addition to this, in the event of violation of the containment measures envisaged for public establishments, sporting, recreational or entertainment activities, business or professional and commercial activities, the immediate suspension of the activity may be imposed for up to 30 days. In case of reiteration, the pecuniary sanctions are doubled (therefore from 800 to 6000 euros or 8,000 euros if committed through the use of a vehicle), while the additional is applied to the maximum extent.

Failure to comply with the quarantine by those who tested positive for Covid-19, on the other hand, entails criminal penalties: arrest from 3 to 18 months and payment of a fine from 500 to 5000 euros, without bail. In any case, if the behavior of the person committing the violation of the aforementioned containment measures implies criminal elements, then the responsibility becomes criminal. So, for example, making false statements in self-declarations made to the police during checks is a crime to be charged on the spot. Violating the quarantine and leaving the house having contracted the virus, and consequently spreading the disease, is also a crime, which leads to reporting for serious charges (epidemic, murder, injury), punished with severe penalties, which can reach up to life imprisonment.


Place, date

Signature


Receipt of a signed copy is required

ANNEX 16 DPCM JUNE 29 2020

Sanitation measures

	Sicurezza Anti-contagio COVID - 19	REV
	DPCM 14.07.20 e smi; linee guida e Documentazioni Tecniche INAIL Palazzo Barberini – Via delle Quattro Fontane, 13 - 00187 Roma	7/09/2021

- 1.** wash hands often. It is recommended to place hydroalcoholic hand sanitizing gel dispensers in all public places, gyms, supermarkets, pharmacies and other meeting places;
- 2.** avoid close contact with people suffering from acute respiratory infections;
- 3.** avoid hugs and handshakes;
- 4.** when socially engaged, keep an interpersonal distance of at least one meter;
- 5.** practice respiratory hygiene (sneeze and/or cough into a handkerchief avoiding hand contact with respiratory secretions);
- 6.** avoid shared use of bottles and glasses, especially during sports activities;
- 7.** do not touch your eyes, nose and mouth with your hands;
- 8.** cover your mouth and nose if you sneeze or cough;
- 9.** do not take antiviral drugs and antibiotics, unless prescribed by the doctor;
- 10.** clean the surfaces with chlorine or alcohol-based disinfectants;
- 11.** It is strongly recommended to use respiratory tract protections throughout all social contacts as an additional measure to other sanitary and personal protective measures.

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	DPCM 14.07.20 e smi; linee guida e Documentazioni Tecniche INAIL Palazzo Barberini – Via delle Quattro Fontane, 13 - 00187 Roma	7/09/2021

10. SIGNAGE

Below is the signage for the application of the above protocols which can be printed and used as needed.

Sign symbols:

- Outdoor information
- Sanitize surfaces
- Social Distancing
- Prohibition of social gathering
- Hand sanitation in the coffee machine area
- Mandatory face masks
- Sanitize hands
- Sanitize hands before reaching your workstation
- Restroom cleaning
- Transport obligations
- Information for workers